

DSROA Board of Directors – Position Description

VICE PRESIDENT

The Vice President position exists to ensure someone has the responsibility to act in the president's stead when they are unavailable. For this reason, the Job Description of the Vice President is identical to the President's regarding all knowledge needed and the responsibilities to be undertaken in the absence of the President. The President's responsibilities focus on overseeing the functioning of the association and decision-making. In order to be successful, they must fully understand the DSR Bylaws and Protective Covenants to have all the insights required to make a well-informed decision. They must also have an in-depth understanding of all the ins and outs of the association. The president has the final say when deciding on various initiatives and projects. Any initiative that the board can't decide on can be pushed forward or halted by the president.

Non-negotiable duties (required duties of the President as outlined in the Bylaws) to be performed in the absence of the President:

Overseeing the association's activities
Decision making/Tie Breaking
Presiding over meetings
Appoint Committees

Duties required of the Board as outlined in the DSR Bylaws but not therein attributed to this board position (Potentially negotiable):

Enforce Protective CCR's, Bylaws and Rules
Safeguard Assets and Properties

Duties not specified in DSROA Bylaws:

Liaise with attorneys on Legal Matters affecting the ranch, the board, or the membership in the absence of the President
Participate in the budget process; maintain and report on budget items related to this position and any assigned duties.

Additional duties that may be assigned upon acceptance of the position based on ability and willingness:

Fire Protection – Liaise with County Fire and members regarding fire hazards and protection

Hunting and Wildlife – Liaise with DNR on matters related to hunts on and near DSR. Represent the interests of wildlife on the ranch.

Web Development – Work with volunteers, board members, and outside contractors to develop and maintain the new website. To oversee and support Social Media Relations (including DSROA Facebook page)

Management Company Liaison – Liaise with the Ranch Manager to ensure the goals and objectives of the board are known and are followed in determining/directing projects. To report to the board on the progress, activities, and concerns of the Management Company and to act as their representative when absent from board meetings.

Public Safety and Security – Oversee matters of safety on the roads, on Association property, and to communicate with the board about issues of public safety that may arise.

Gravel Pit Management – Ensure the DSR Gravel Pit is a safe and secure work area and that it is accessible to members and their agents who have paid for and have the capability of loading, crushing, screening and/or transporting purchased gravel.

Fishing Ponds – Oversee management of the ponds including access, docks, stocking, and abating overgrowth.

Wildlife – Represent DSROA in matters related to hunting activities and licenses on the ranch.