

## DSROA Board of Directors – Position Description

### DIRECTOR OF MEMBERSHIP

The Membership Director is responsible for ensuring DSROA members have an approachable contact on the board and to report any feedback or reasonable requests by members to the board. Liaise with Cabin Reservations contractor and DSROA Admin on matters related to members.

Another key responsibility is the initiation, monitoring and overseeing of member volunteer projects and committees. Providing support and encouragement for volunteer activities is crucial in this role.

#### Non-negotiable duties (required duties of this Director position as outlined in the Bylaws):

None

#### Duties required of the Board as outlined in the DSR Bylaws but not therein attributed to this board position (Potentially negotiable):

None

#### Duties not specified in DSROA Bylaws:

Receive and notify board of member input regarding all aspects of membership and participation on the ranch. To notify the Director of Roads of member input regarding roads, and to notify the Director of Infrastructure of input on other infrastructure issues on the ranch.

Participate in the budget process; maintain and report on budget items related to this position and any assigned duties.

Manage cabin adoption program.

Manage Neighborhood Representatives program.

#### Additional duties that may be assigned upon acceptance of the position based on ability and willingness:

Fire Protection – Liaise with County Fire and members regarding fire hazards and protection

Hunting and Wildlife – Liaise with DNR on matters related to hunts on and near DSR. Represent the interests of wildlife on the ranch.

Web Development – Work with volunteers, board members, and outside contractors to develop and maintain the new website. To oversee and support Social Media Relations (including DSROA Facebook page)

Management Company Liaison – Liaise with the Ranch Manager to ensure the goals and objectives of the board are known and are followed in determining/directing projects. To report to the board on the progress, activities, and concerns of the Management Company and to act as their representative when absent from board meetings.

Public Safety and Security – Oversee matters of safety on the roads, on Association property, and to communicate with the board about issues of public safety that may arise.

Gravel Pit Management – Ensure the DSR Gravel Pit is a safe and secure work area and that it is accessible to members and their agents who have paid for and have the capability of loading, crushing, screening and/or transporting purchased gravel.

Fishing Ponds – Oversee management of the ponds including access, docks, stocking, and abating overgrowth.

Wildlife – Represent DSROA in matters related to hunting activities and licenses on the ranch.